

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 16<sup>th</sup> NOVEMBER 2022, AT 7 PM.**  
**At DOYNTON VILLAGE HALL**

**Present:** Peter Hart Chairman  
William Roch Councillor.  
Jill Salter Councillor.  
Mike Williams Councillor.  
Stephen Reade District Councillor  
Elaine Weightman Parish Clerk  
Five members of the public in attendance

The Chairman then welcomed everybody and opened the meeting.

**Action**

1. **APOLOGIES:** Cllr. Crew and District Councillor Ben Stokes.

2. **TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council meeting of 21<sup>st</sup> September 2022 were approved and signed by the Chairman on the proposal of Cllr. Salter and seconded by Cllr. Roch

3. **MATTERS ARISING.**

4. **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.** *None to note*

5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**

*5.1- Doynton Hard Half Marathon – Victoria Burchill-organiser Doynton hard half Marathon; outlined the plans for the event being held on February 5th, 2023. The organisers are adhering to SGC Risk Assessments. Letter drops have been undertaken (one further one in January 2023) to advise the residents of the route, car parking and other facilities being used. Much is the same as the event held in 2021. Victoria was thanked for her attendance.*

*5.2- Memory Café Doynton Grant application– Sarah Nomlas & Helen-outlined how the cafe held on the first Thursday of each month in Doynton village hall began with the support of Three shires medical practice and the Alzheimer’s society to provide respite for Carers and activities to stimulate suffers of Alzheimer’s. Support from volunteers & local WI groups providing cakes and help has caused the steady rise in numbers attending and a request for a financial donation from DPC to help increase the activities; would be very much appreciated. The members agreed to discuss this at Agenda item 9.1 and Helen & Sarah were thanked for their attendance.*

*5.3- Jubilee Planning Group-Ron Ritchie -updated on a proposed display board in the village in a central location, featuring a hand-drawn map of the parish showing a few local walks (for which instructions will be available via QR codes linked to the village website). Funds raised from the Jubilee Celebrations have been approved by the Jubilee Planning Group for this initiative. DPC would be happy to support the initiative and Ron was thanked for his attendance.*

## 6. PLANNING.

### 6.1 To comment on planning applications:

**P22/06009/TCA** Beech Farmhouse Toghill Lane Doynton BS30 5TD:

Works to 1 no. Beech tree to crown reduce by 1m, crown thin by 20% and crown lift to 1 metre. Tree situated within the Doynton conservation area.

*No objection*

**P22/06292/TCA** : Rectory Farmhouse 39 Toghill Lane Doynton.BS30 5SY:

Works to 3no. Redwood conifers to Crown raise inner branches to approximately 8 foot above ground level leaving the tips of the branches at around 1 m above ground level, remove deadwood from within the crowns, reduce branches which overhang cottage by 2.5m, Works to 2no. Willows to crown reduce to rear of oil tank by approximately 4m, Works to Leylandii hedge to reduce in height by approximately 3-4m and trim both sides to tidy, Works to 1no. Silver Birch to crown reduce by approximately 2.5m to leave a natural shape all situated in The Doynton Conservation Area. *No objection*

### 6.2 To record comments made on applications dealt with since the previous meeting.

**P22/05984/TCA** The Old Rectory 18 Toghill Lane Doynton. BS30 5SY:

Works to crown reduce 2 no. Fraxinus excelsior and 2 no. Aesculus Hippocastanum to previous pruning points, removing remove suckering growth and dead wood; fell 2 no. Taxus Baccate; crown thin 2 no. Quercus Ilex by 20%; Crown reduce 3 no. Taxus Baccate to leave a height of 6m and a spread of 8m; to crown reduce 1no. Taxus Baccate leave a height of 10m and a spread of 7m; to crown reduce 1no. Taxus Baccate to leave a height of 9m and a spread of 9m; to crown reduce 1no. Taxus Baccate to leave a height of 14.5m and a spread of 6.5m; to crown reduce 1no. Taxus Baccate to leave a height of 13m and a spread of 6.5m, and to crown reduce 1no. Acer plantanoides to leave a height of 15m and a spread of 12m. All trees situated in the Doynton conservation area. *No objection*

### 6.3 To note planning decisions: **P22/01969/O** - **P22/02746/F** Land off Badgers Brook Lane, Wick. BS30 5TT. Erection of Stable block. *Approve with conditions*

### 6.4 Other Planning Matters: The process for reviewing planning applications was discussed it was agreed that DPC will continue with the current procedures which comply with LGA 1972 Section 101(1). These procedures require that all members C.C. the other members with comments in order that those comments sent to SGC agree with members. The Clerk will advise if any changes are made by NALC.

## 7 FINANCE

### 7.1 Approved invoices by Bacs from C/A at this meeting unless otherwise stated

- £582.40 E Weightman, Parish Clerk, (work undertaken Oct & Nov 22)
- £47.48 E Weightman, Parish Clerk, (quarterly office expenses Oct & Nov 22)
- £225.18 Zurich Municipal (annual DPC insurance 2022-23)
- £100.00 Donation to St Bartholomew's for PCC Magazine 2022
- £59.99 E Weightman Reimburse Microsoft Office Annual renewal 2022-23
- £139.18 D Girling (Renewal Doynton Website) **Paid 6/11**
- £320.00 Doynton Village Hall PO & PC meeting hire **Paid 6/11**
- £ 37.45 SGC Bin empty July Aug Sept 2022 **Paid 6/11**

#### 7.1.1 *The above were approved and proposed for payment by Cllr. Hart & seconded by Cllr. Williams*

EW

#### 7.1.2 Payments approved and minuted at the meeting on 21<sup>st</sup> September were cross checked with the invoices and bank statement by *Cllrs. Roch & the Clerk at this meeting & by Cllr. Salter outside of the meeting*

EW/JS

- 7.2 FINANCE REPORT**
- 7.2.1** After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 30th November 2022 will be £6,535.35 which includes the final instalment of this years Precept from SGC of £2,625 and the debit of monthly bank charges October & November of £10.00.  
Earmarked funds remaining: -£184.90 defibrillator fund, £229.83 MAF Grant Queens Jubilee and £200.95CIL. The balance on the S106 savings account currently stands at £11,916.61
- 7.2.2** The Clerk put forward The Council’s draft budget for 2023/24 which was discussed. It was agreed unanimously to request the precept should become £5,500 due to increased annual costs and the draft will be displayed on the website and notice board for the electorate to view and comment on before 30<sup>th</sup> December and pending any comments would be finalised as agreed at the January PC meeting. **EW**
- 8 VILLAGE MAINTENANCE & HIGHWAYS.**
- 8.1 Update on problems already reported to SGC unless stated.**
- 8.1** The ditch by Rectory Farm is now clear and Dist. Cllr. Reade was thanked for his help however the blocked drain by Vine cottage on the junction with Bury Lane and High Street, is continuing to be chased by District Cllrs. Reade and Stokes. **SR/BS**  
Replacement road signage on Bury Lane to be chased by the Clerk along with the same signage for Bury Lane on the corner with Culleysgate lane. **EW/MW**
- 8.1.2 Highways**  
Traffic calming measures to Bury Lane awaiting completion by Chris Harris will be chased by the clerk. **EW**
- 8.2 New Issues raised by Councillors.** *Noted replacement signage at 8.1 and Dist. Cllr. Reade advised Wick PC are requesting white lining reinstating by the BP garage on A420.*
- 9. SPECIAL MATTERS FOR ATTENTION**
- 9.1** It was agreed to donate £250 to the Doynton Memory Café. **EW**
- 9.2** No further trees have been added to the review of the “Tree Register “.
- 9.3** The Council agreed there are no changes to the Council’s insurance requirements. **EW**
- 9.4** The Fixed Asset Register was reviewed and approved at £29,307.29
- 9.5** It was agreed to continue with bi-monthly DPC meetings and to change to the third Tuesday of the month in 2023 commencing on January 17th at 7pm  
May 16<sup>th</sup> would include the Annual Parish, Annual Meeting of the Parish Council (AMPC) and Parish Council meetings.
- 9.6** It was approved to continue with the subscription to ALCA.
- 9.7** It was agreed that DPC were compliant with the governments Transparency Code for Smaller Authorities and the Clerk will continue to update where necessary.  
The Clerk would update the website with the Tree and Fixed Asset Register, Transparency Code and the meeting dates. **EW**
- 9.8.** The felling and transportation of a donated Christmas tree from Downend, was agreed and Cllr. Hart would go ahead with the arrangements to transport to Doynton Village Green. **PH**
- 9.9.1** The members would review the Parish Clerk’s salary in accordance with NALC guidelines, effective from 1st January 2023 outside of this meeting. **ALL**
- 9.9.2** Nalc pay award dated 2 November 2022 was noted to be effective from 1 April 2022 and had been implemented. It was noted, effective from 1 April 2023, an increase of one day to all employees’ annual leave entitlement.
- 10 TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note*

**11 TO RECEIVE REPORTS BY DISTRICT COUNCILLORS.**  
*Ben Stokes and Stephen Reade – The community welcome centre grants of up to £500 that are available for help with heating spaces made open for the public during the winter months.*  
*Ukrainians settling under the support scheme are now numbering 360 in South Glos and the scheme is working well. Housing Support Fund has issued over 350 individual support grants for people in financial distress since the latest round of money was made available from 1<sup>st</sup> October.*

**12 MATTERS OF INTEREST RAISED BY MEMBERS**

**13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.** Update on The Langton’s Trust – Cllr. Crew.

**14 DATE OF NEXT MEETING:** - Tuesday January 17<sup>th</sup>, 2023, 7pm at the Doynton Village Hall.  
The meeting closed at 9pm.

Signed.....Date.....